

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – October 14, 2021

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Members present: Jeromy Geiger, Michelle Knight, Alex Parisio, and Gina Taylor. Member absent: Lourdes Ruiz
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Alex McDonald.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for October 14, 2021.
Gina Taylor moved, seconded by Jeromy Geiger to approve the Agenda for October 14, 2021.
AYES: Geiger, Knight, Parisio, and Taylor
NOES: None
ABSENT: Ruiz
MOTION PASSED: 4-0-1
- 2.2 Approve the Minutes of the Regular Meeting of September 2, 2021.
Jeromy Geiger moved, seconded by Michelle Knight to approve the Minutes of the Regular Meeting of September 2, 2021.
AYES: Geiger, Knight, Parisio, and Taylor
NOES: None
ABSENT: Ruiz
MOTION PASSED: 4-0-1

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 Employee Associations (WUTA & CSEA)

WUTA – President Cathy Fleming reported:

- Teachers feel like there is a new normal.
- Concern with the mandate coming out. A group of teachers met with Mr. Koerperich and feel better about what is happening.
- There have been a few questions about new positions at the district, wanting to know what responsibilities new staff members have.
- WHS teachers are awaiting answers to questions about funding programs they have had in the past and want for the future.
- Will be meeting at each school site once a month to keep in touch with teachers and get any feedback.
- Congratulations to Ron Bazan on his retirement.
- Hearing good things about the new administrators at both MES and WIS.

CSEA – President Kathleen Morrison reported:

- Happy Administrators Week.
- While CSEA may support the COVID-19 vaccine mandate, many classified employees do not.
- Attended a regional presidents meeting on October 13, 2021.
- Held Chapter meetings on September 11 and 30, 2021.
- Local chapter has quite a few new members. New employee orientation is going well.
- Surveyed the membership, with half responding. The survey will help with preparing the initial proposal. Will vote on October 28, 2021 to sunshine at the November meeting.
- Mr. Harris did a 9/11 tribute at WIS.

- Met with district staff on September 9, 2021 to work on a Professional Development plan for classified employees.
 - Thank you to Ron Bazan for your years of service to WUSD.
- 4.2 Associated Student Body President – President Alex McDonald reported:**
- Eventful year so far. Making a transition back into “normal school” considering some restrictions and masking are still in place.
 - Had a very successful “Battle of the Axe” rally, with a full blackout in the gym and a fog machine.
 - Homecoming events are going on this week. Rally and parade planned. Many students on campus haven’t been able to enjoy a full rally and closed campus due to COVID.
 - Upcoming events: Winter Ball, Winter Homecoming, Sadie Hawkins dance, Prom, and more rallies.
- 4.3 Principals**
- MES – Miguel Barriga reported:**
- Reading Intervention teacher sent home an information leaflet about the intervention program and is setting up a Remind system for communicating with parents. She has also been instrumental in solving logistical issues related to the schedule in order for the pull out interventions to work.
 - Working on developing capacity with teachers in supporting teaching of ELA and math by using programs such as Jen Jones-phonics based, and Reflex math designed to develop math facts and fluency.
 - All teachers will be doing peer-to-peer observations as part of the PLC process. This will allow teachers to see each other teach and thus learn from each other.
 - Recently recognized the Mallards of the Month. Two students are selected from each class based on criteria such as being respectful, responsible, and setting a good example for others to follow. MES PTO provided pizza and cookies.
 - The Opportunity class is up and going. This program is designed to support students who struggle with disruptive behaviors in the classroom. Students are given academic instruction as well as strategies to help them make better decisions. Student spend a minimum of six weeks before they reintegrate into their classroom.
 - PTO Fall Festival is on October 28, 2021 from 4:00 p.m. – 6:30 p.m.
 - Staff attendance has been perfect for the last three days. Student attendance on October 13, 2021 was 93.8%
 - Enrollment is 595:
 - TK – 13
 - K – 81
 - 1st – 84
 - 2nd – 122
 - 3rd – 97
 - 4th – 101
 - 5th – 97
 - Congratulations to Ron Bazan on his retirement.
- WIS – Chris Harris reported:**
- Enrollment is 312:
 - 6th – 102
 - 7th – 103
 - 8th – 107
 - Attendance rate is really improving.
 - Students and staff are adhering to the mask mandates.
 - End of the quarter is October 15, 2021. Will be analyzing grades and comparing to MAP data.
 - Steve Sailsbery and Scott Booth attended the Sound Instructional Practices meeting. WIS will be doing peer observations and sharing best practices.
 - Enjoyed the WIS band concert.
 - Volleyball has wrapped up and girls’ basketball will begin.
 - WIS PTO and the 8th grade parents held meetings earlier on October 14, 2021. Great to see the parent involvement.
 - Assembly put on by the District Attorney talking about issues surrounding social media.
 - Final walk through with the HVAC system. Already can tell a difference in the gym.
 - Congratulations to Ron Bazan on his retirement.
- WHS – David Johnstone reported:**

- Enrollment is 476 (includes 13 student on long term independent study):
 - 9th – 109
 - 10th – 124
 - 11th – 141
 - 12th – 102
- Additional County Program enrollment is:
 - Eagle – 13
 - SDC – 11
- Weekly attendance average has been holding around 96.5%.
- “Willows High School” metal lettering has been powder coated and is back on the building. Big “W” is also done and will be placed under the scoreboard at the football field. Hugh thank you to Atomic Powder Coating in Chico that gave us a very good deal.
- PIQE (Parent Institute for Quality Education) graduation will be held on October 20, 2021. It was a 7-week program where parents met on Zoom. Started with 68 families, and 39 are graduating.
- Lots of school spirit for Homecoming including decorations, dress down days, rally and parade. Students and staff are having a great time.
- Counselors have been holding UC and CSU college information workshops during lunch, and they have completed the PSAT test.
- Hoping to have power restored to the Ag building next week.
- Varsity game for homecoming has been canceled and we were unable to secure a replacement on short notice. JV game will still be played, followed by a full homecoming ceremony.
- Still in the process of trying to secure winter coaches for JV Girls Basketball and Varsity Boys Soccer before the season begins.
- Many of the fall athletic teams are experiencing success. The football season has begun to trend in the right direction, and the volleyball team is looking at a possible Top-4 seed in the NSCIF playoffs.
- Some specific athletes that coaches wanted to recognize:
 - Meggie Cole (Swimming) has qualified for NSCIF Divisional Meet in multiple events.
 - Alexia Velazquez (Tennis) is undefeated in singles for girls’ tennis and is currently the #1 ranked player in the SVL.
 - Allison Dalrymple, Melissa Medina, and Billie Throm (Volleyball) are all huge assets to the team who have improved tremendously and are great all-around team players.

WCHS – Emmett Koerperich reported:

- Enrollment is 25 students.
- Have not been able to schedule any intramural activities with other schools.
- Students are playing Corn Hole during break time.
- Bibiana McNeil is planning a trip to Butte College for seniors.
- Multiple students will be graduating this semester with an 11th grader working hard to graduate early.
- Planning a celebration to recognize students who are meeting their academic goals, and also looking to implement incentives for perfect weekly attendance.

4.4 Director of Business Services – Debbie Costello reported:

- The funding request for FCC Emergency Connectivity Funds was approved earlier this week. WUSD will be receiving \$184,240 to reimburse the District for the cost of 500 chrome books that were purchased in July to replace aged out and obsolete devices.
- Submitted an application to the California Energy Commission for the CalSHAPE ventilation program. This grant would provide \$325,842 to install HVAC system controls and CO² monitors throughout the District. The grant funds would address 100% of the projected costs for these projects.
- Working with Compass Energy to finalize an application to the California Energy Commission for the CalSHAPE plumbing program. This grant would provide \$81,330 towards the replacement of inefficient and outdated plumbing fixtures including toilets and urinals on all campuses, as well as the commercial dishwasher at MES. The grant funds would provide about 50% of the projected costs of these projects with the balance being funded with deferred maintenance and District facilities reserves.
- National School Lunch Week is this week. Cafeteria meals are continuing to be improved. Trying to set up some sampling and surveys.

4.5 Director of Instructional Support Services – Steve Sailsbery reported:

- Sound Instructional Practices (SIP)

- Held a District SIP meeting on September 16, 2021. All site SIP coaches and administrators attended and discussed how to make the upcoming year more effective.
 - Met with the WIS teachers on September 27th and MES teachers on September 30th to discuss what SIP will look like at their sites, implementation ideas, and how to make it successful. Conferenced with David Johnstone regarding the program at WHS.
 - Short-term Independent Study (STIS) – several questions and concerns about the new legislation (AB 130) and how to apply it to our current procedures and process. Met with STIS teachers at WIS and MES to provide clarification and answer questions.
 - Long-term Independent Study (LTIS)
 - Levi Funderburk (aka Mr. Fun) started as the District’s Long-term Independent Study teacher in the 3rd week of September. Started with K-8 immediately, and just this week was handed over the WHS LTIS students from Katie Jones.
 - There are two independent study platforms through Edgenuity, one for each K-5 and 6-12.
 - LTIS enrollment is 31: MES-9; WIS-9; WHS-13
- 4.6 Director of Student, Family & Community Engagement – Ron Bazan reported:**
- Introduced the Engagement Team – Bilingual Parent Liaisons Marissa Cabrera and Rafaela Quezada.
 - Marissa Cabrera shared that they are wanting to create ways to communicate with parents and get them involved with their student’s education. Currently focusing on Cedar Hills at this time as there are a large group of students who live there attending schools in the District.
 - Rafaela Quezada shared that their goal is to get closer to the families and support the education of the children. Family participation is missing, and they want parents to be able to approach schools and be fully involved, not just spectators.
 - Main goal of the team is relationship building. Targeting Cedar Hills at this time since 126 students attend our schools. Scheduling weekly meetings at Cedar Hills. Held first meeting outside in the cold, since they don’t have a rec room. Four parents attended. One of the parents was going through something, and the team was able to help. Next week meeting is at DO so it won’t be outside in the cold. Some goals for these meetings include:
 - Classes on using chrome books, parent portals, attendance requirements, suicide prevention, and social media
 - Visits to schools, so they become more comfortable going to their child’s school.
 - PRISM (Promoting Resiliency and Investing in Student Mental Health) program – site meetings every week and districtwide every month. Referring students to counseling.
 - Wellness Walk will be held on October 27, 2021 at Sycamore Park for 3:00 p.m. – 4:00 p.m.
 - Visiting and recruiting at the preschools.
 - Continuing to make home visits.
- 4.7 Director of Curriculum, Instruction & Assessment – Scott Booth reported:**
- Williams Settlement Report will be presented next month. This will most likely be the last year.
 - DELAC meeting will be held on Wednesday, October 27, 2021 at the WIS Library from 5:30 p.m. – 6:30 p.m.
 - Census Day was October 6, 2021.
 - CALPADS Fall 1 submission will be on October 29, 2021.
 - Local Indicators for the California Dashboard is due October 15, 2021.
 - Civil Rights data collection window has opened.
 - Low Performing Student Block Grant is due on November 1, 2021.
 - K-5 adoption of History/Social Science curriculum (McGraw Hill) is in the public viewing stage, and it will be brought to the December board meeting.
- 4.8 Superintendent – Emmett Koerperich reported:**
- Attended the meeting at Cedar Hills with the Engagement Team.
 - WIS HVAC and MES Fencing projects should be wrapping up.
 - Waiting for the wire for the electrical project at WHS. Hoping the work will be done on October 30, 2021.
 - WIS marquee electrical work will also be done on October 30, 2021.
 - Blackboard message regarding information about the Governor’s vaccine mandate will go out to parents.
 - MES PTO Events:
 - Fall Festival – October 28, 2021
 - Fall Book Fair – November 8-12, 2021

- Spaghetti Feed – February 10, 2022
- Spring Book Fair – May 23-27, 2022
- Teacher Appreciation – May 2-6, 2022
- Bike-a-thon – May 20, 2022
- End of School Field Day – June 10, 2022

4.9 Board of Education Members

Michelle Knight reported:

- Excited to watch students enjoy activities and participate in sports.
- Parents, students, and staff from other agencies are sharing positive comments about new administration and departments.
- PRISM program for mental health, but will also continue using the SMART program.

Alex Parisio reported:

- Glad to see student athletes having success, which leads to success in the classrooms.
- Glad students are following the masking rules in the classrooms and no major outbreaks.

Gina Taylor reported:

- Nice to hear detailed reports from the administrators. Staff members are doing a great job.
- Attended a football game, and it felt normal and was great.
- As a District, we've managed COVID well.

Jeromy Geiger reported: No report

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Carriere Family Farms in the amount of \$200.00 for the Girls Tennis Team.
2. Accept donation from Isaias Esparza in the amount of \$100.00 for the Girls Tennis Team.
3. Accept donation from Mariah Westfall in the amount of \$100.00 for the Girls Tennis Team.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Students #21-22-31 through #21-22-33 to attend school in the Willows Unified School District for the 2021/22 school year.
2. Approve Interdistrict Request for Students #21-22-30 through #21-22-32 to attend school in another district for the 2021/22 school year.

C. HUMAN RESOURCES

1. Approve the Prep Period Buy Out for Jessie Proctor, WHS Teacher, effective August 12, 2021-December 17, 2021.
2. Approve employment of Levi Funderburk, Independent Study Teacher (district-wide), effective 9/9/21.
3. Approve employment of Yolanda Huerta Medina, MES Counselor, effective 10/11/21 (pending certification).
4. Approve employment of Michelle Thomas, Cafeteria Helper II (3.9 hrs/day), effective August 12, 2021.
5. Approve employment of Alicia Parra, Health Records Aide II at WIS (6 hrs/day), effective 9/7/21.
6. Approve employment of Alicia Parra, Secretary I at WIS, effective 10/12/21.
7. Approve employment of Rene Laughlin, Cafeteria Cook, effective 9/10/21.
8. Approve employment of Maria Esparza, Cafeteria Helper I (3.9 hrs/day), effective 9/10/21.
9. Approve employment of Karen Carney, Cafeteria Helper II (3.9 hrs/day), effective 9/10/21.
10. Approve employment of Evangelina Garcia, Cafeteria Helper I (3.9 hrs/day), effective 9/10/21.
11. Approve employment of Maira Sandoval, Yard Duty Supervisor/Crossing Guard at WIS (2 hrs/day), effective 9/13/21.
12. Approve employment of Stephanie Southam, Data Management & Attendance Technician, effective 9/13/21.
13. Approve employment of Kaitlyn Swihart, Health Records Aide II at WHS (6 hrs/day), effective 9/17/21.
14. Approve employment of Lauren Boen, Cafeteria Helper I (3.9 hrs/day), effective 9/21/21.
15. Approve employment of Ashley Passot, Cafeteria Helper I (3.9 hrs/day), effective 9/21/21.
16. Approve employment of Marissa Cabrera, Bilingual Parent Liaison (6 hrs/day), effective 9/27/21.
17. Approve employment of Rafaela Quezada, Bilingual Parent Liaison (6 hrs/day), effective 9/27/21.
18. Approve employment of Anthony Neuhauser, Groundskeeper III/Utility, effective 10/1/21.
19. Accept the resignation of Ryan Southam, Yard Duty Supervisor/Crossing Guard at WIS, effective August 4, 2021.
20. Accept the resignation of Lilian Moreno, Cafeteria Helper I, effective August 4, 2021.

21. Accept the resignation of Dorene Marcoux Hickman, Yard Duty Supervisor/Crossing Guard at MES, effective August 16, 2021.
22. Accept the resignation of Joseph Gonzalez, Groundskeeper III/Utility, effective September 1, 2021.
23. Accept the resignation of Caitlin Hill, Instructional Aide I at MES, effective September 17, 2021.
24. Accept retirement of Ron Bazan, Director of Student, Family & Community Engagement, effective 11/1/21.
25. Approve Classified Substitute List.
26. Approve the extra duty assignments for WHS:

Saturday School	Patrick Sears, Victoria Prickett, Kendall Smith
Athletic Ticket Sales	Shelley Taylor
Short Term I.S.	Katie Jones

President Geiger pulled Item #5C-24 for discussion. The board wanted to thank Ron Bazan for his years of service.

Jeromy Geiger moved, seconded by Michelle Knight to approve Item #5C-24.

AYES: Geiger, Knight, Parisio, and Taylor

NOES: None

ABSENT: Ruiz

MOTION PASSED: 4-0-1

Gina Taylor moved, seconded by Alex Parisio to approve the Consent Calendar with the exception of Item #5C-24.

AYES: Geiger, Knight, Parisio, and Taylor

NOES: None

ABSENT: Ruiz

MOTION PASSED: 4-0-1

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 9/1/21 through 10/6/21.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0470	COVID-19 Mitigation Plan
BP 1313	Civility
BP 3511.1	Integrated Waste Management
BP 3515.31	School Resource Officers
BP 3516.5	Emergency Schedules
BP 4112.42/4212.42/4312.42	Drug & Alcohol Testing for School Bus Drivers
BP 4131	Staff Development
BP 4141/4241	Collective Bargaining Agreement
BP 4158/4258/4358	Employee Security
BP 5141.4	Child Abuse Prevention Reporting
BP 5141.52	Suicide Prevention
BP 5145.12	Search and Seizure
BP 5145.9	Hate-Motivated Behavior
BP 6120	Response to Instruction and Intervention
BP 6142.5	Environmental Education
BP 6146.1	High School Graduation Requirements
BP 6164.4	Identification and Evaluation of Individuals for Special Ed
BP 6164.41	Children with Disabilities Enrolled by their Parents in Private School
BP 6164.5	Student Success Teams
BP 7211	Developer Fees

Information only – no action taken.

2. **(Action)** Approve the One-Year Extension of the Enviroplex Piggyback Agreement.

Alex Parisio moved, seconded by Gina Taylor to approve the One-Year Extension of the Enviroplex Piggyback Agreement.

AYES: Geiger, Knight, Parisio, and Taylor

NOES: None

ABSENT: Ruiz

MOTION PASSED: 4-0-1

3. **(Action)** Approve the Increase to Bid Amounts Outlined in the Enviroplex Appendix Items List. Alex Parisio moved, seconded by Jeromy Geiger to approve the Increase to Bid Amounts Outlined in the Enviroplex Appendix Items List.

AYES: Geiger, Knight, Parisio, and Taylor

NOES: None

ABSENT: Ruiz

MOTION PASSED: 4-0-1

4. **(Information)** Williams Uniform Complaints Quarterly Report. (There were not any complaints.) - Information only – action taken.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve ESSER III Expenditure Plan. Scott Booth distributed and went over the ESSER III Plan. Jeromy Geiger moved seconded by Alex Parisio to approve the ESSER III Expenditure Plan.

AYES: Geiger, Knight, Parisio, and Taylor

NOES: None

ABSENT: Ruiz

MOTION PASSED: 4-0-1

2. **(Discussion/Possible Action)** Approve the 2021/22 WUSD Mission, Vision, and Goals. Mr. Koerperich made a slight change to Goal #8, changing “distance learning” to “independent study”.

Michelle Knight moved, seconded by Gina Taylor to approve the 2021/22 WUSD Mission, Vision, and Goals.

AYES: Geiger, Knight, Parisio, and Taylor

NOES: None

ABSENT: Ruiz

MOTION PASSED: 4-0-1

C. HUMAN RESOURCES

D. BUSINESS SERVICES

1. **(Action)** Approve Resolution #2021-22-4 Adoption of the “Gann Limit”. (Annual Requirement) Michelle Knight moved, seconded by Jeromy Geiger to approve Resolution #2021-22-4 Adoption of the “Gann Limit”.

AYES: Geiger, Knight, Parisio, and Taylor

NOES: None

ABSENT: Ruiz

MOTION PASSED: 4-0-1

2. **(Action)** Approve the Unaudited Actuals Financial Report for the Fiscal Year 2020-21. Michelle Knight moved, seconded by Jeromy Geiger to approve the Unaudited Actuals Financial Report for the Fiscal Year 2020-21.

AYES: Geiger, Knight, Parisio, and Taylor

NOES: None

ABSENT: Ruiz

MOTION PASSED: 4-0-1

7. **ANNOUNCEMENTS**

7.1 The MES Fall Festival will be held on Thursday, October 28, 2021 from 4:00 p.m. – 6:30 p.m.

7.2 The next Regular Board Meeting will be held on November 4, 2021, at 7:00 p.m.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:17 p.m., the Board took a short recess after the Regular meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

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9. **CLOSED SESSION**

Closed Session began at 8:23 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

9.2 Pursuant to Government Code §54956.9(d): Anticipated Litigation – two cases.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:48 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: Update given to the Board.

Item 9.2: Update given to the Board.

11. **ADJOURNMENT**

Meeting was adjourned at 8:49 p.m.